



Republic of the Philippines  
**OFFICE OF THE CITY MAYOR**  
City of Davao

**EXECUTIVE ORDER NO. 48**

Series of 2022

**AN ORDER CREATING AN OVERSIGHT COMMITTEE ON THE REVISION OF FEES AND CHARGES FOR DAVAO CITY**

**WHEREAS**, the Department of the Interior and Local Government (DILG) and the Department of Finance (DOF) issued Joint Memorandum Circular (JMC) No. 2019-01, dated May 17, 2019, entitled "Guidelines for the Review, Adjustment, Setting and/or Adoption of Reasonable Regulatory Fees and Charges of Local Government Units";

**WHEREAS**, said Joint Memorandum Circular requires the creation of an Oversight Committee on the revision of fees and charges to ensure compliance of the guidelines exemplified in the JMC;

**WHEREAS**, Section 151 of the Local Government Code allows the City to impose and collect such reasonable fees and charges on business and occupation, and on the practice of any profession or calling, commensurate with the cost of regulation, inspection and licensing before any person may engage in such business or occupation, or practice such profession or calling;

**WHEREAS**, the City Government of Davao recognizes the need to regularly review, adjust, and adopt a reasonable framework to balance the cost of services rendered for the regulation of business activities and ease of doing business to ensure that all fees and charges imposed by the City are just and reasonable.

**NOW, THEREFORE, I, SEBASTIAN Z. DUTERTE**, Mayor of Davao City, by virtue of the powers vested in me by law, do hereby order the following:

**SECTION 1. CREATION OF AN OVERSIGHT COMMITTEE ON THE REVISION OF FEES AND CHARGES FOR DAVAO CITY.** There is hereby created an Oversight Committee on the Revision of Fees and Charges to comply with DILG-DOF Joint Memorandum Circular No. 2019-01.

**SECTION 2. COMPOSITION.** The Committee shall be composed of the following:

- |  |                  |
|--|------------------|
| 1. City Mayor                                | - Chairperson    |
| 2. City Treasurer                            | - Co-Chairperson |
| 3. City Budget Officer                       | - Member         |
| 4. City Planning and Development Coordinator | - Member         |
| 5. City Accountant                           | - Member         |
| 6. Secretary to the Sangguniang Panlungsod   | - Member         |
| 7. Liga ng mga Barangay Representative       | - Member         |
| 8. City Assessor                             | - Member         |
| 9. City Engineer                             | - Member         |
| 10. City Building Official                   | - Member         |
| 11. City Health Officer                      | - Member         |

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- 12. City Environment and Natural Resources Officer - Member
- 13. Head, Permits and Licenses Division - Member
- 14. Head, City Tourism Operations Office - Member

**SECTION 3. DUTIES AND FUNCTIONS.** The Committee shall exercise the following duties and functions, to wit:

1. Ensure that the guiding principles as prescribed under the Local Government Code and DILG-DOF Joint Memorandum Circular No. 2019-01 are observed;
2. Review the rationale for fees and user charges imposed by the City Government of Davao and methodology for determination of the fee schedule or rates;
3. Gather data on the cost of delivering regulatory, service fees and charges, in order to compute the appropriate rates that will recover the cost using the Local Fees and Charges (LFC) Toolkit;
4. Submit to the City Mayor and the Sangguniang Panlungsod the recommended proposed local revenue ordinance including a program of action to institute reforms;
5. Perform such other functions as may be necessary, or as may be directed by competent authority.

**SECTION 4. SECRETARIAT.** The City Treasurer's Office (CTO) shall serve as the Secretariat, tasked to handle all administrative and secretarial activities.

**SECTION 5. FUNDING/OPERATING COSTS.** All costs pertaining to the operation of the Oversight Committee on the Revision of Fees and Charges for Davao City shall be taken from the available funds of the City Government of Davao, subject to the usual accounting and auditing rules and regulations.

**SECTION 6. SEPARABILITY CLAUSE.** If any part or provision of this Executive Order shall be declared invalid, the other portions or provisions hereof which are not affected thereby, shall continue in full force and effect.

**SECTION 7. REPEALING CLAUSE.** All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, superseded or modified accordingly.

**SECTION 8. EFFECTIVITY.** This Executive Order shall take effect immediately and shall remain effective unless sooner revoked or modified.

Done this SEP 28 2022 in Davao City, Philippines.

Attested by:

**ATTY. FRANCIS MARK H. LAYOG**  
Acting City Administrator

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**SEBASTIAN Z. DUTERTE**  
City Mayor

ASD092822-22  
CITY MAYOR'S OFFICE  
ADMINISTRATIVE SERVICES DIVISION  
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SEP 28 2022 3/5-34  
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Ref. no. ASD092822-22

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