



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Davao

EXECUTIVE ORDER NO. 25
Series of 2022

AN ORDER CREATING AND ORGANIZING THE PROGRAM MANAGEMENT COMMITTEE FOR THE DAVAO CITY SUSTAINABLE LIVELIHOOD AND ENTREPRENEURSHIP PROGRAM, DEFINING THEIR DUTIES AND FUNCTIONS, AND FOR OTHER PURPOSES

WHEREAS, Section 9, Article II, of the 1987 Philippine Constitution declares that the State shall promote a just and dynamic social order that will ensure the prosperity and independence of the nation and free the people from poverty through policies that provide adequate social services, promote full employment, a rising standard of living, and an improved quality of life for all;

WHEREAS, under Republic Act 11032, also known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018", the Local Government Unit is mandated to increase the efficiency of the delivery of government services and establish effective practices to ensure the timely and efficient delivery of services and release of financial assistance to its chosen beneficiaries;

WHEREAS, the City of Davao, through Ordinance No. 0855-22, Series of 2022, otherwise known as "An Ordinance Instituting the Davao City Sustainable Livelihood and Entrepreneurship Program (DCSLEP)" promulgates the overall guidelines in the provision of financial assistance and livelihood projects to micro and small enterprises to ensure their continuing viability, growth and enhance productivity thereby uplift the socio-economic status of MSMEs;

NOW, THEREFORE, I, SARA Z. DUTERTE, Mayor of the City of Davao, by virtue of the powers vested in me by law, do hereby create the Program Management Committee (PMC) of the Davao City Sustainable Livelihood and Entrepreneurship Program (DCSLEP), as follows:

SECTION 1. CREATION AND ORGANIZATION OF PROGRAM MANAGEMENT COMMITTEE. The Program Management Committee (PMC) for the Davao City Sustainable Livelihood and Entrepreneurship Program (DCSLEP) is hereby created and organized, and it shall be composed of the following persons and/or heads of the following offices, to wit:

Chairperson : City Mayor or his/her duly authorized representative
Co – Chairperson : City Administrator

Members:

- a. Sangguniang Panlungsod, Chairperson on Committee on Cooperatives and People's Participation
- b. City Cooperative Development Office
- c. City Veterinarian's Office
- d. City Agriculturist Office
- e. City Social Welfare and Development Office
- f. City Mayor's Office – Integrated Gender and Development Division

Page 1 of 3

All members of the PMC are hereby directed to name their respective alternate and permanent representative who shall take their place in case of their absence.

SECTION 2. DUTIES AND FUNCTIONS OF THE PROGRAM MANAGEMENT COMMITTEE. The PMC shall have the following duties and functions:

1. Oversee the over-all operation, implementation, and evaluation of the Davao City Sustainable Livelihood and Entrepreneurial Program;
2. Formulate and institute policies and procedures not covered by the said ordinance that prescribes the Implementing Rules and Regulations (IRR) of the various Livelihood Programs implemented by each Department as contained in this Ordinance;
3. Approval of all loans from various departments as contained in this Ordinance and sign Loan Agreement (LA) and all instrumentalities as needed thereof;
4. Institute safety measures in the regulation of the trust fund accounts;
5. Grant condonation and/or amnesty to the beneficiaries in times of fortuitous event or force majeure that renders the repayment of a beneficiary impossible;
6. Cooperate and collaborate partnerships and networking with international, national and local government and funding agencies as well as non-government and private sector organizations in support of the program; and,
7. Provide alternative access to funds that will help target beneficiaries to start, sustain and expand their socio-economic enterprise.

SECTION 3. TECHNICAL WORKING GROUP. The composition of the Technical Working Group (TWG) created to assist the Committee in the discharge of its functions and responsible for the evaluation and monitoring of all Livelihood Programs in the City is hereby constituted and shall now be composed of the representatives from the City Accounting Office (CAO), City Agriculturist Office (CAgrO), City Social Welfare and Development Office (CSWDO), City Treasurer's Office (CTO), City Legal Office (CLO), City Budget Office (CBO), and City Cooperative Development Office, to be designated by the Chairman of this TWG.

SECTION 4. SECRETARIAT. The Davao City Cooperative Development Office is hereby directed as the Secretariat for the PMC. It shall handle all of its administrative and secretarial functions.

SECTION 5. FUNDING AND OPERATIONAL EXPENSES. – Funding for the implementation of the Davao City Sustainable Livelihood and Entrepreneurship Program (DCSLEP) shall be sourced out from the budgetary appropriations as already provided, including those that would be provided in the Development Fund of the City Government of Davao.

Further, Members, Technical Working Group, and Technical Staff are hereby authorized to claim for incidental expenses relative to the services rendered in addition to their duties and responsibilities and for the work beyond office hours subject to the usual accounting and auditing rules and regulations chargeable against the budgetary allocation of the committee.

EO NO. ____s. 2022 - AN ORDER CREATING AND ORGANIZING THE PROGRAM MANAGEMENT COMMITTEE FOR THE DAVAO CITY SUSTAINABLE LIVELIHOOD AND ENTREPRENEURSHIP PROGRAM, DEFINING THEIR DUTIES AND FUNCTIONS, AND FOR OTHER PURPOSES

SECTION 6. REPEALING CLAUSE. All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, superseded or modified accordingly.

SECTION 8. SEPARABILITY CLAUSE. If any provisions of this Executive Order are declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 9. EFFECTIVITY. This Executive Order shall take effect immediately.

DONE in the City of Davao, Philippines on JUN 10 2022.

SARA Z. DUTERTE
City Mayor



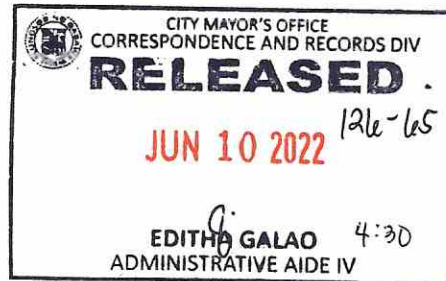
Attested by:



ATTY. ZULEIKA T. LOPEZ
City Administrator



SEBASTIAN Z. DUTERTE
Acting City Mayor



Ref. no. CRD061022-27

EO NO. 25 s. 2022 - AN ORDER CREATING AND ORGANIZING THE PROGRAM MANAGEMENT COMMITTEE FOR THE DAVAO CITY SUSTAINABLE LIVELIHOOD AND ENTREPRENEURSHIP PROGRAM, DEFINING THEIR DUTIES AND FUNCTIONS, AND FOR OTHER PURPOSES



Republic of the Philippines
Davao City

CITY COOPERATIVE DEVELOPMENT OFFICE

3rd Floor City Hall Annex Bldg., 113 A. Pichon St., Davao City, 8000
Tel No.: 225 13 46 Telefax: 225 03 93 (fax)

Reference No. CCDO-2022- 00374

056922-71

CMO - CRD

RECEIVED


MAY 19 2022 2:47 OLIVE

1st Endorsement

May 19, 2022

Respectfully forwarded to **HON. SARA Z. DUTERTE**, City Mayor, this city, thru **MS. BARBARA CARLA Q. ECHAVIA**, Chief-of-Staff, the herein copy of the **Executive Order Creating and Organizing the Program Management Committee for the Davao City Sustainable Livelihood and Entrepreneurship Program, Defining their Duties and Functions and for other Purposes** for your appropriate action.

Thank you.


LUZMINDA C. EBLAMO
Officer-in-Charge
City Cooperative Development Office

Cc: City Administrator's Office



Republic of the Philippines
City of Davao

OFFICE OF THE CITY LEGAL OFFICER

Tel no. 227-5793
Trunk Line No. 241-1000 Loc. 267
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Ref. No. CLO-2022-1575

Legal Opinion No. 373
SERIES OF 2022

SUBJECT: REQUEST FOR THE LEGAL OPINION OF THE DRAFT EXECUTIVE ORDER ENTITLED "AN ORDER CREATING AND ORGANIZING THE PROGRAM MANAGEMENT COMMITTEE FOR THE DAVAO CITY SUSTAINABLE LIVELIHOOD AND ENTREPRENEURSHIP PROGRAM, DEFINING THEIR DUTIES AND FUNCTIONS, AND FOR OTHER PURPOSES"

2ND INDORSEMENT
May 17, 2022

Respectfully returned to **LUZMINDA C. EBLAMO**, Officer-in-Charge, City Cooperative Development Office, this City, the enclosed documents relative to the aforesaid subject, with the information that this Office finds no legal infirmity in the statements of the draft Executive Order issued citing Section 455 (b)(2) of Republic Act No. 7160, also known as the Local Government Code of 1991, which states:

"Section 455. Chief Executive; Powers, Duties and Compensation.

(b) For efficient, effective and economical governance the purpose of which is the general welfare of the city and its inhabitants pursuant to Section 16 of this Code, the city mayor shall:

xxx

(2) Enforce all laws and ordinances relative to the governance of the city and in the exercise of the appropriate corporate powers provided for under Section 22 of this Code, implement all approved policies, programs, projects, services and activities of the city and, in addition to the foregoing, shall:

xxx

(iii) Issue such executive orders for the faithful and appropriate enforcement and execution of laws and ordinances"

Viewed from the foregoing, this Office recommends for the herein draft Executive Order to be forwarded to the Office of the City Mayor for its information and appropriate action.

ATTY. LUCHIE G. SASING-ELIAS
Attorney IV

Approved by:

ATTY. OSMUNDO P. VILLANUEVA, JR.
Acting City Legal Officer
Date approved:



MAY 18 2022

EXECUTIVE ORDER NO. _____
Series of 2022

“AN ORDER CREATING AND ORGANIZING THE PROGRAM MANAGEMENT COMMITTEE FOR THE DAVAO CITY SUSTAINABLE LIVELIHOOD AND ENTREPRENEURSHIP PROGRAM, DEFINING THEIR DUTIES AND FUNCTIONS, AND FOR OTHER PURPOSES”

WHEREAS, Section 9, Article II, of the 1987 Philippine Constitution declares that the State shall promote a just and dynamic social order that will ensure the prosperity and independence of the nation and free the people from poverty through policies that provide adequate social services, promote full employment, a rising standard of living, and an improved quality of life for all;

WHEREAS, under Republic Act 11032, also known as the “Ease of Doing Business and Efficient Government Service Delivery Act of 2018”, the Local Government Unit is mandated to increase the efficiency of the delivery of government services and establish effective practices to ensure the timely and efficient delivery of services and release of financial assistance to its chosen beneficiaries;

WHEREAS, the City of Davao, through Ordinance No. 003, Series of 2022, otherwise known as “An Ordinance Instituting the Davao City Sustainable Livelihood and Entrepreneurship Program (DCSLEP)” promulgates the overall guidelines in the provision of financial assistance and livelihood projects to micro and small enterprises to ensure their continuing viability, growth and enhance productivity thereby uplift the socio-economic status of MSMEs;

NOW, THEREFORE, I, SARA Z. DUTERTE, Mayor of the City of Davao, by virtue of the powers vested in me by law, do hereby create Program Management Committee (PMC) of the Davao City Sustainable Livelihood and Entrepreneurship Program (DCSLEP), as follows:

SECTION 1. CREATION AND ORGANIZATION OF PROGRAM MANAGEMENT COMMITTEE. The Program Management Committee (PMC) for the Davao City Sustainable Livelihood and Entrepreneurship Program (DCSLEP) is hereby created and organized, and it shall be composed of the following persons and/or heads of the following offices, to wit:

Chairperson : City Mayor or his/her duly authorized representative
Co – Chairperson : City Administrator

Members:

- a. Sangguniang Panlungsod, Chairperson on Committee on Cooperatives and People’s Participation
- b. City Cooperative Development Office
- c. City Veterinarian’s Office
- d. City Agriculturists Office
- e. City Social Welfare and Development Office
- f. City Mayor’s Office – Integrated Gender Development Division



Republic of the Philippines
Davao City

CITY COOPERATIVE DEVELOPMENT OFFICE

3rd Floor City Hall Annex Bldg., 113 A. Pichon St., Davao City, 8000
Tel No.: 225 13 46 Telefax: 225 03 93 (fax)



ROWENA F. MASUPAT

Reference No. CCDO-2022- 00331

1st Endorsement
May 4, 2022

Respectfully forwarded to **Atty. Osmundo P. Villanueva, Jr.**, Officer-in-Charge, City Legal Office, this city, the herein copy of the **draft Executive Order Creating the Program Management Committee (PMC) of the Davao City Sustainable Livelihood and Entrepreneurship Program (DCSLEP)** requesting for legal opinion.

For your appropriate action.

LUZMINDA C. EBLAMO
Officer-in-Charge
City Cooperative Development Office

EXECUTIVE ORDER NO. _____
Series of 2022

“AN ORDER CREATING THE PROGRAM MANAGEMENT COMMITTEE (PMC) OF THE DAVAO CITY SUSTAINABLE LIVELIHOOD AND ENTREPRENEURSHIP PROGRAM (DCSLEP)”

WHEREAS, Section 9, Article II, of the 1987 Philippine Constitution declares that “the State shall promote a just and dynamic social order that will ensure the prosperity and independence of the nation and free the people from poverty through policies that provide adequate social services, promote full employment, a rising standard of living, and an improved quality of life for all”;

WHEREAS, the City Government of Davao through City Ordinance No. 003, Series of 2022, otherwise known as “An Ordinance Instituting the Davao City Sustainable Livelihood and Entrepreneurship Program (DCSLEP)” promulgates the overall guidelines in the provision of financial assistance and livelihood projects to micro and small enterprise to ensure their continuing viability, growth and enhance productivity thereby uplift the socio-economic status of MSMEs;

WHEREAS, under Republic Act 11032 or the ARTA Law of 2018 the Local Government Unit is committed to streamline the bureaucracy and specifically expedite the process in granting such loans without having any contract, deed, agreement, or other document necessary to facilitate and formalize such loan, under the prior approval and consideration of the City Mayor and the Sangguniang Panlungsod;

NOW, THEREFORE, I, SARA Z. DUTERTE, Mayor of the City of Davao, by virtue of the powers vested in me by law, do hereby create Program Management Committee (PMC) of the Davao City Sustainable Livelihood and Entrepreneurship Program (DCSLEP), as follows:

Section 1. COMPOSITION. The membership of the Program Management Committee (PMC) of the Davao City Sustainable Livelihood and Entrepreneurship Program (DCSLEP) shall be composed of the following:

MEMBERS

- _____ 1. City Mayor or his/her duly authorized representative as Chairperson
- _____ 2. Chairperson on Committee on Cooperatives and People’s Participation as Vice-Chairperson
- _____ 3. City Cooperative Development Office as Member
- _____ 4. City Veterinarian’s Office as Member
- _____ 5. City Agriculturists Office as Member
- _____ 6. City Social Welfare and Development Office as Member
- _____ 7. City Mayor’s Office – Integrated Gender Development Division as Member

TECHNICAL WORKING GROUP

- _____ 1. All Implementing Departments (City Cooperative Development Office, City Veterinarian's Office, City Agriculturists Office, City Social Welfare and Development Office, and City Mayor's Office – Integrated Gender Development Division)
- _____ 2. City Budget Office
- _____ 3. City Accounting Office
- _____ 4. City Treasurer's Office
- _____ 5. City Legal Office

OVERALL SECRETARIAT

- _____ 1. City Cooperative Development Office

That there is hereby created a technical staff to be determined by the Committee Chairperson.

Section 2. TERM OF MEMBERS, TECHNICAL WORKING GROUP AND TECHNICAL STAFF. Unless sooner removed for a cause, the members shall have a fixed term of one (1) year reckoned from the date of appointment, renewable at the discretion of the City Mayor. In case of resignation, retirement separation, transfer, re-assignment, removal or death of a member, the City Mayor shall designate his replacement who shall serve only for the un-expired term. For justifiable cause, a member can be removed or suspended by the City Mayor.

Section 3. FUNCTIONS. The Program Management Committee (PMC) shall perform the following functions:

1. Oversee the over-all operation, implementation and evaluation of the Davao City Sustainable Livelihood and Entrepreneurial Program;
2. Formulate and institute policies and procedures not covered by the said ordinance that prescribes the Implementing Rules and Regulations (IRR) of the various Livelihood Programs implemented by each Department as contained in this Ordinance;
3. Approval of all loans from various departments as contained in this Ordinance and sign Loan Agreement (LA) and all instrumentalities as needed thereof;
4. Institute safety measures in the regulation of the trust fund accounts;
5. Grant condonation and/or amnesty to the beneficiaries in times of fortuitous event or force majeure that renders the repayment of a beneficiary impossible;
6. Cooperate and collaborate partnerships and networking with international, national and local government and funding agencies as well as non-government and private sector organizations in support of the program;
7. Provide alternative access to funds that will help target beneficiaries to start, sustain and expand their socio-economic enterprise; and,

8. Create a DCSLEP Technical Working Group (TWG) responsible for the evaluation and monitoring of all Livelihood Programs as contained in this Ordinance composed of various departments implementing said programs; and other departments processing of loan docket such as the City Budget Office (CBO), City Accounting Office (CAO), City Treasurer's Office (CTO) and City Legal Office (CLO) for this matter.

Section 4. FUNDING AND OPERATIONAL EXPENSES. – Funding for the implementation of the Davao City Sustainable Livelihood and Entrepreneurship Program (DCSLEP) shall be sourced out from the budgetary appropriations as already provided, including those that would be provided in the Development Fund of the City Government of Davao.

Further, Members, Technical Working Group and Technical Staff are hereby authorized to claim for incidental expenses relative to the services rendered in addition to their duties and responsibilities and for the work beyond office hours subject to the usual accounting and auditing rules and regulations chargeable against the budgetary allocation of the committee.

Section 5. REPEALING CLAUSE. All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, superseded or modified accordingly.

Section 6. EFFECTIVITY CLAUSE. This Executive Order shall take effect immediately upon its approval.

Done in the City of Davao, Philippines this _____ day of May, 2022.

SARA Z. DUTERTE
City Mayor

Attested by:

ATTY. ZULEIKA T. LOPEZ
City Administrator