



Republic of the Philippines  
**OFFICE OF THE CITY MAYOR**  
City of Davao

**EXECUTIVE ORDER NO. 14**  
Series of 2022

**AN ORDER CONSTITUTING THE DAVAO CITY GENDER AND DEVELOPMENT  
FOCAL POINT SYSTEM EXECUTIVE COMMITTEE AND ITS TECHNICAL  
WORKING GROUP**

**WHEREAS**, by virtue of Republic Act 9710, otherwise known as the Magna Carta of Women (MCW), it is imperative that institutional mechanisms be implemented by the state;

**WHEREAS**, Joint Memorandum Circular 2013-01 issued by the Philippine Commission of Women (PCW), Department of the Interior and Local Government (DILG), Department of Budget and Management (DBM), and the National Economic and Development Authority (NEDA) on the Guidelines on the Localization of the Magna Carta of Women laid down the guidelines in establishing the institutional mechanisms;

**WHEREAS**, Book I, Article X, Section 25 of Ordinance No. 0333-20 of 2020, otherwise known as the Women Development Code of Davao City, as Amended, mandates the creation of the Gender and Development (GAD) Focal Point System (GFPS) to promote gender mainstreaming in the local government;

**NOW, THEREFORE, I, SARA Z. DUTERTE**, Mayor of the City of Davao, by virtue of the powers vested in me by the law, do hereby order the following:

**SECTION 1. CREATION.** There is hereby created a Gender and Development Focal Point System (GFPS) of the Local Government Unit (LGU).

**SECTION 2. COMPOSITION.** The Executive Committee and its Technical Working Group shall be created and the composition of which are as follows:

**GFPS EXECUTIVE COMMITTEE**

Chairperson:	City Mayor
Alternate Chairperson:	City Administrator
Vice Chairperson:	City Vice Mayor

***Members:***

**Committee Chairpersons of the Sangguniang Panlungsod:**

- SP Member, Women, Children & Family Relations
- SP Member, Finance & Appropriations

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**Heads of the LGU departments and other offices relevant to Gender Mainstreaming:**

- City Mayor's Office
- City Vice Mayor's Office
- Office of the City Planning Development Coordinator
- Office of the City Legal Officer
- City Health Office
- City Accountant's Office
- City Social Welfare and Development Office
- City Assessor's Office
- City Budget Office
- City General Services Office
- City Engineer's Office
- City Agriculturist Office
- Secretary to the Sangguniang Panlungsod
- City Human Resource and Management Office
- City Economic Enterprise Office
- City Environment and Natural Resources Office

**President of the Liga ng mga Barangay**

**President of the Sangguniang Kabataan**

**Representatives from the following groups:**

- Philippine National Police (PNP) Women's Desk
- Indigenous Peoples (IPs)
- Persons with Disabilities (PWDs)
- Private sector
- Academe
- Recognized and/or accredited Non-Government Organizations (NGOs)

**GFPS Technical Working Group**

- Key staff from the various LGU offices/departments or committees represented in the GFPS Executive Committee, including a representative from the Local Chief Executive's office, members from the private sector, the academe, and civil society organizations, as appropriate

**SECRETARIAT:** Head, Integrated Gender and Development Division

**SECTION 3. GENERAL FUNCTIONS OF THE LGU GFPS:**

**A. The GFPS shall:**

- a. Lead in mainstreaming GAD perspectives in LGU policies, plans, and programs. In the process, they shall ensure the assessment of the gender-responsiveness of systems, structures, policies, programs, processes, and procedures of the agency based on the priority needs and concerns of constituencies and employees, and the formulation of recommendations including their implementation;

- b. Assist in the formulation of new policies and in the enhancement of existing policies such as the Women Development Code in advancing women's empowerment and gender equality;
- c. Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review, and updating of the sex-disaggregated data or GAD database to serve as basis in performance-based and gender-responsive planning and budgeting;
- d. Coordinate efforts of different divisions/offices/units of the LGU and advocate for the integration of GAD perspectives in all their systems and processes;
- e. Spearhead the preparation of the annual and performance-based Davao City GAD Plan and Budget (GBP) in response to the gender issues and concerns of the locality and in the context of the LGU mandate, and consolidate the same following the form and procedures prescribed in DILG, DBM, PCW, and NEDA JMC No. 2013-01;
- f. Lead in monitoring the effective implementation of the annual GPB, GAD Code, other GAD related policies and plans;
- g. Lead the preparation of the annual LGU GAD Accomplishment Report (GAD AR) and other GAD reports that may be required under the MCW and DILG, DBM, PCW, and NEDA JMC No. 2013-01;
- h. Strengthen linkages with other LGUs, concerned agencies or organizations working on women's rights and gender and development to harmonize and synchronize GAD efforts at various levels of local governance;
- i. Promote and actively pursue the participation of women and gender advocates, other civil society groups and private organizations in the various stages of the development planning cycle; giving attention to marginalized sectors; and
- j. Ensure that all personnel of the LGU including the planning and finance officer (e.g., accountants, budget officers, auditors) are capacitated on GAD. Along this line, the GFPS will recommend and plan an appropriate capacity development program on GAD for its employees as part of and implemented under its regular human resource development program.

#### **SECTION 4. ROLES AND RESPONSIBILITIES OF THE LGU GFPS.**

##### **A. The City Mayor shall:**

- a. Issue policies and/or directives that support gender mainstreaming in the policies, plans, PPAs and services of the LGU as well as in the budget, systems, processes and procedure of the LGU, including the creation, strengthening, modification, or reconstitution of the GFPS; and
- b. Ensure the implementation of the GPB and approve GAD AR and other GAD-related reports of the LGU as maybe required by the MCW-IRR and DILG, DBM, PCW, and NEDA JMC No. 2013-01.

##### **B. The GFPS Executive Committee shall:**

- a. Provide policy advice to the City Mayor to support and strengthen the GFPS and the LGUs gender mainstreaming efforts;
- b. Direct the identification of GAD strategies, PPAs and targets based on the results of gender analysis and gender assessment, taking into account the identified priorities of the LGU and the gender issues and concerns faced by the LGU's constituents and employees;

- c. Ensure the timely submission of the LGU GPB, GAD AR and other GAD-related reports to DILG which shall be consolidated for submission to PCW and appropriate oversight agencies;
- d. Ensure the effective and efficient implementation of the GAD PPAs and the judicious utilization of the GAD budget;
- e. Build and strengthen the partnership of the LGU with concerned stakeholders such as women's groups of CSOs, national government agencies, GAD experts and advocates, among others, in pursuit of gender mainstreaming;
- f. Recommend awards and/or incentives to recognize outstanding GAD PPAs or individuals who have made exemplary contribution to GAD.

**C. The Technical Working Group (TWG) shall:**

- a. Facilitate the gender mainstreaming efforts of the LGU through the GAD planning and budgeting procedures;
- b. Formulate the LGU GPB in response to the gender gaps and issues faced by the constituents including the women and men employees;
- c. Assist in the capacity and competency development of and provide technical assistance to the offices or units of the LGU. In this regard, the TWG shall work with the Human Resource Management Office (HRMO) on the development and implementation of the capacity development program on GAD for its employees, as necessary;
- d. Coordinate with the various units/offices of the LGU and ensure their meaningful participation in strategic and annual planning exercises on GAD including the preparation, consolidation, and submission of GPBs;
- e. Lead the conduct of advocacy activities and the development of information education and communication (IEC) materials to ensure critical support of local elected officials, department heads and staff, and relevant stakeholders to the GFPS and to gender mainstreaming;
- f. Monitor the implementation of GAD-related PPAs and suggest corrective measures to improve their implementation;
- g. Prepare and consolidate LGU GAD ARs and other GAD-related reports;
- h. Provide regular updates and recommendations to the LCE or GFPS ExeCom regarding GFPS activities and the progresses of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices/units, stakeholders and constituents.

**D.** The GFPS Secretariat, and whenever feasible the GAD office or unit designated by the LCE, shall assist the GFPS ExeCom and the TWG in the performance of their roles and responsibilities, specifically on the provision of administrative and logistical services, preparation of meeting agenda, and documentation of GFPS meetings and related GAD activities.

**E.** In the event of a change in local administration, the remaining members of the GFPS ExeCom and TWG shall facilitate the immediate reconstitution of the GFPS and the conduct of GST and other GAD competency development activities for newly-elected local officials.



**F.** LGUs, through their GFPS shall strengthen their linkages and/or partnerships with the local offices of the NGAs, private sector, academe, Official Development Assistance (ODA) partners and other stakeholders in pursuit of their gender mainstreaming efforts.

**SECTION 5. SEPARABILITY CLAUSE.** If any provision of this Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

**SECTION 6. REPEALING CLAUSE.** All Orders or parts thereof which are inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly.

**SECTION 7. EFFECTIVITY.** This executive order shall take effect immediately.

Done this APR 26 2022 in Davao City, Philippines.

  
**SEBASTIAN Z. DUTERTE**  
Acting City Mayor  
**SARA Z. DUTERTE**  
City Mayor 

Attested by:

  
**ATTY. ZULEIKA T. LOPEZ**  
City Administrator



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