



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Davao

EXECUTIVE ORDER NO. 41
Series of 2021

AN ORDER CREATING THE EXECUTIVE COMMITTEE AND THE TECHNICAL WORKING GROUP FOR THE ESTABLISHMENT OF THE PROPOSED DAVAO CITY PUBLIC HOSPITAL (DCPH)

WHEREAS, Section 15, Article II of the 1987 Philippine Constitution declares that the State shall protect and promote the right to health of the people and instill health consciousness among them;

WHEREAS, Section 11, Article XIII of the 1987 of the same law enunciated that the State shall adopt an integrated and comprehensive approach to health development which shall endeavor to make essential goods, health and other social services available to all the people at affordable cost. There shall be priority for the needs of the underprivileged sick, elderly, disabled, women, and children. The State shall endeavor to provide free medical care to paupers;

WHEREAS, under Republic Act 7160, otherwise known as the Local Government Code of 1991, local government units (LGUs) shall exercise such powers and discharge such functions and responsibilities as are necessary, appropriate or incidental to efficient and effective provision of basic services and facilities which cover, among others, health services including secondary and tertiary hospitals;

WHEREAS, AmBisyon Natin 2040, which represents the collective long-term vision and aspirations of the Filipino people for themselves and for the country in the next 25 years, emphasizes the vision that by ensuring the quality of health care, Filipinos can live a long and healthy life;

WHEREAS, the establishment of a city-legislated public hospital will ensure that all people residing and sojourning in the city, especially the deprived, disadvantaged, and underserved Davaoeños, will receive appropriate health services at affordable costs;

WHEREAS, there is a need to constitute an Executive Committee (EXECOM) and a Technical Working Group (TWG) for the establishment of the Davao City Public Hospital;

WHEREAS, the EXECOM is responsible in overseeing the steps to be taken in the establishment of the Davao City Public Hospital until such time when the Davao City Public Hospital officially starts its initial operations and with the constitution of the management board;

NOW THEREFORE, I, SARA Z. DUTERTE, Mayor of the City of Davao, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. CREATION AND COMPOSITION OF THE EXECUTIVE COMMITTEE. There is hereby created an Executive Committee (EXECOM) to be composed of the following:

Chairperson : City Mayor

- Co-Chairperson : Chancellor, University of the Philippines Mindanao
- Members : Vice Mayor
Chairperson, of the Sangguniang Panlungsod,
Committee on Health
City Health Officer
Director, University of the Philippines-PGH
Director, Department of Health (DOH) Region XI

SECTION 2. FUNCTION OF THE EXECOM. The Executive Committee shall take charge in overseeing the steps to be taken in the establishment of the Davao City Public Hospital. Specifically, the EXECOM shall:

- a. Promulgate policies in accordance with the declared state policies on Level III General Hospital as well as the policies, standards and thrusts of the Department of Health (DOH) and other pertinent laws;
- b. In coordination with the Sangguniang Panlungsod, provide for the regular support for the development, operation and maintenance of the Davao City Public Hospital;
- c. Recommend to the Sangguniang Panlungsod policies on Level III General Hospital and other related development legislation on effective governance and management of the Davao City Public Hospital; and
- d. Provide permanent site for the construction of buildings and offices of the Davao City Public Hospital.

SECTION 3. CREATION OF TECHNICAL WORKING GROUP. There is hereby created sub-committees which shall be clustered into the following:

3.1. TECHNICAL/FACILITATING COMMITTEE. Its members are the following:

- 1) City Mayor's Office
- 2) Sangguniang Panlungsod – Chairperson, Health Committee
- 3) Sangguniang Panlungsod – Chairperson, Government Reorganization and Appointment Committee
- 4) DOH Region XI (Health Facility Development Unit, Health Facility Enhancement Program, City Development Health Office)
- 5) City Health Office
- 6) City Budget Office
- 7) City Engineer's Office
- 8) City Accountant's Office
- 9) City Treasurer's Office
- 10) City Planning and Development Office
- 11) City General Service Office
- 12) City Legal Office
- 13) Interim Office of the City Architect
- 14) University of the Philippines Mindanao

3.2. TECHNICAL WORKING GROUP/SECRETARIAT

Specified under item 4.2

SECTION 4. TASKS AND FUNCTIONS. The Sub-Committees shall have the following tasks and functions:

4.1. TECHNICAL/FACILITATING COMMITTEE. The committee shall take charge in the performance of major functions particularly on the creation of the ordinance, physical facilities and budget allocation.

4.1.1. City Mayor's Office

- a. Prepare the Executive Order creating the committee and the technical working group for the establishment of the proposed Davao City Public Hospital;
- b. Regularly provide update to the City Mayor regarding the status and update on the establishment of the Davao City Public Hospital;
- c. Provide funds needed by the Hospital is its operation;
- d. Perform such other functions for the establishment of Davao City Public Hospital.

4.1.2. Sangguniang Panlungsod (SP) / Health Committee Chair

- a. Serve as link between the City Mayor's Office and the City Council;
- b. Prepare the City Ordinance serving as charter of the Davao City Public Hospital.

4.1.3. City Council Government Reorganization and Appointment Committee Chairperson

- a. Serve as link between the City Mayor's Office and the City Council;
- b. Prepare the City Ordinance for the Davao City Public Hospital management board, creation of plantilla and other positions shall be through the enactment of a separate staffing ordinance.

4.1.4. DOH Regional Office (Health Facility Development Unit, Health Facility Enhancement Program, City Development Health Office)

- a. Recommend to the EXECOM and sub-committees relevant health services and equipment that comply with the DOH-Department Orders (DOH-DOs) pertinent to the health services to be offered;
- b. Assist in the accomplishment of documentary requirements in the opening of the project;
- c. Provide technical assistance to the CEO, Interim Office of the City Architect, City Planning Development Office, and UP Mindanao to ensure that the designs and building of the infrastructure must be consistent with the guidelines of the DOH;
- d. Provide technical assistance to all the members of the EXECOM and sub-committees.

4.1.5. City Health Office

- a. Take charge in the preparation of the application forms and necessary documents for the establishment of the Davao City Public Hospital;
- b. Coordinate with the DOH-Region XI in accomplishing relevant documentary requirements for the opening of the Level III General Hospital;
- c. Evaluate and assess needed relevant health services and equipment whether it complies with the DOH-Department Orders (DOH-DOs) pertinent to the health services to be offered in the public hospital;
- d. Secure permits and licenses as may be required by the national and local government authorities in connection with the use and operation of the Hospital; and,

- e. Provide technical assistance to all the members of the EXECOM and sub-committees.

4.1.6. City Budget Office

- a. Prepare the annual budget allocation of the public hospital during its initial implementations;
- b. Allocate budget for the plantilla positions.

4.1.7. City Engineer's Office

- a. Conduct the Relocation Survey and Topographic survey of the identified hospital site;
- b. Prepare and presents the blueprint of architectural design, structural design, Sanitary and plumbing Design, Mechanical and Electrical Design for its buildings and other physical facilities with the appropriate coordination and approval of the DOH and with the University of the Philippines Mindanao;
- c. Take charged of the project during the construction stage of the building and other infrastructure requirements of the project;
- d. Prepare Program of Works (POW) for DCPH; and
- e. Obtain the necessary permits, consents, licenses pertaining to the actual execution of the construction plans.

4.1.8. City Accountant's Office

- a. Assist and collaborate with the City Budget Office and the City Treasurer's Office in the funding allocation of the public hospital during the initial preparation of the documentary requirements up to its initial implementations;
- b. Coordinate with the other committees in the preparation of documents in the disbursements of funds.

4.1.9. City Treasurer's Office

- a. Certify the availability of funds of the local government as provided by the pertinent provisions of the Local Government Code of 1991 of the project during the construction stage of the building.

4.1.10. City Planning and Development Office

- a. Coordinate with the City Engineer's Office in the identification of viable site with appropriate size and location pursuant to the applicable provisions of the zoning ordinance of the locality;
- c. Provide demographic, statistical, and geographic data in the identification of hospital site;
- d. Identify the hospital site based on the approved "Comprehensive Land Use Plan 2013-2022 Volume 1 and the Comprehensive Zoning Ordinance 2013-2020 Volume 2.
- e. Coordinate with the University of the Philippines Mindanao and other appropriate offices in undertaking the relocation of the informal settlers and occupants of the project site in accordance with applicable laws;
- f. Coordinate with the City Engineer's Office, the University of the Philippines Mindanao and DOH in the preparation of the project development plan.
- g. Coordinate with the Interim Office of City Architect and City Engineer's Office in the preparation of the site development plan for the hospital and the road network leading to and within the hospital site including the needed drainage network plan in accordance with the physical infrastructure plan approved by the

Sangguniang Panlungsod of the City of Davao and the UP Mindanao Land Use Plan as approved by the UP Board of Regents.

4.1.11. City General Services Office

- a. Consolidate Project Procurement Management Plan for this project;
- b. Facilitate the processing of all supply, materials and equipment needed by this project.

4.1.12. City Legal Office

- a. Prepare legal document between the City Government and relevant office on the use of facilities for the public hospital;
- b. Prepare and reviews the legal documents in connection with the creation of the Davao City Public Hospital; and
- c. Assist the City Planning Office and the University of the Philippines in the clearing process of the project site with the presence of informal settlers and occupants in accordance with applicable laws, rules, and regulations;

4.1.13. Interim Office of the City Architect

- a. Take charge in the preparation of site development plan;
- b. Prepare plans and design to observed appropriate architectural practices, to meet prescribed functional programs, and to conform to the applicable codes such as P.D. 1096, P.D 1185, P.D 856, B.P 344, R.A. 1378 and R.A 184 as part of normal professional practices with due consultation with the University of the Philippines Mindanao
- c. Subject to the approval of University of the Philippines Mindanao, and appropriate coordination with the City Engineer's Office, architectural and engineering design plans for the Hospital;
- d. Present to the DOH the architectural design of the project; and
- e. Provide technical assistance and support to the City Mayor in carrying out measures to ensure the accomplishment of the project and provisions of adequate facilities relative to architectural planning and design. Subject to appropriate coordination with University of Philippines Mindanao and the City Engineer's Office.

4.1.14. University of the Philippines Mindanao

- a. Identify and allocate a plot of land measuring 3.28 hectares within the UP Mindanao campus as the project site for the Davao City Public Hospital;
- b. With the assistance of the City of Davao, lead the dialogue with the informal settlers and occupants of the project site in accordance with applicable laws, rules, and regulations;
- c. Allow the City of Davao, its officials and authorized representatives full and free ingress and egress from the project site to conduct field assessment and evaluation, undertake land and infrastructure development for the purpose of establishing the project;
- d. Render Technical assistance to facilitate the development and establishment of hospital; and
- e. Provide policy and operational direction to the hospital.

4.2. SECRETARIAT. There shall be a Secretariat composed of the following personnel from the City Health Office:

- Chairperson **Roger S. Baay**
DCPH Project-in-Charge
- Co-Chairperson Dr. Evelyno Buenaventura
- Members CHO Representatives

Kristine E. Pamaos RN MN
Roena O. Padora RN RM
Cheryl B. Lasaca RN
Michelle P. Iroy

UP Mindanao Representatives

Dr. Cherrlyn de Leon-Cabrera
Arch. Ellen Noemi T. Dorado
Atty. Charmaine P. Valentin

City of Davao Representatives

Lochelle Lee F. Autida
Carloz Albert Angelo C. Lozano

The Secretariat shall perform the following functions:

- a. Conduct feasibility study that contains the following: need for local public hospital in the area, human resources requirements of the industry to determine proposed health services, target clients, availability of qualified administrators, health workers and non- health workers and financial capacity of the LGU to establish and sustain the operation of a public hospital;
- b. With the assistance of the CPDO, craft the five-year development plan including the organizational structure, composition of the governing board and the possible plantilla positions that will be created and coordinates the same to the offices/agencies concerned;
- c. Craft the vision-mission statement of the public hospital;
- d. Prepare relevant health services and equipment that comply with the DOH- Department Orders (DOH-DOs) pertinent to the health services to be offered;
- e. Produce the manual of operations which includes the administrative and support services, hospital services, research and development, and community extension services;
- f. Facilitate the activities such as but not limited to meetings, consultations and workshops for the preparations of the development plan, feasibility study, and project development plan;
- g. Ensure the completion of pertinent documents relative to the establishment of the local public hospital;
- h. Coordinate with other stakeholders both public and private per recommendation of the EXECOM;
- i. To exercise such other acts incidental to or appropriate and necessary for the attainment of the objectives and purposes of this Order.

SECTION 5. BUDGET. There shall be a budget allocated from available and appropriate resources to fund the operations and activities of the committees in view of

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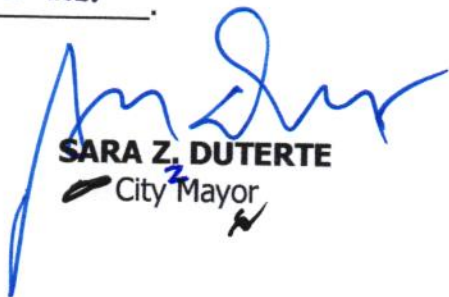
the creation of the Davao City Public Hospital, including meetings, seminars, trainings, capability-building, and other administrative costs, subject to the usual accounting and auditing rules and regulations.

SECTION 6. SEPARABILITY CLAUSE. If any position, section or part of this Order shall be declared unconstitutional or invalid, all other part, section or provision thereof not affected thereby shall remain in full force and effect.

SECTION 7. REPEALING CLAUSE. All provisions, memorandum orders, rules and regulations which are inconsistent with any of the Provisions of this Order are hereby repealed or modified accordingly.

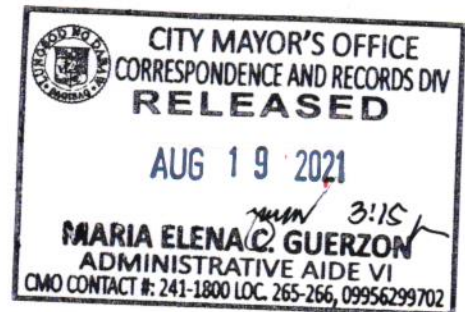
SECTION 8. EFFECTIVITY. This Order shall take effect immediately upon approval hereof and shall remain in full force and in effect unless rescinded or until such time the Davao City Public Hospital officially starts its initial operations and with the constitution of the management board.

DONE in the City of Davao, Philippines on AUG 19 2021.


SARA Z. DUTERTE
City Mayor

Attested by:


ATTY. ZULEIKA T. LOPEZ
City Administrator



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