



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Davao

EXECUTIVE ORDER NO. 08
Series of 2019

"AN ORDER CREATING THE STEERING AND OVERSIGHT COMMITTEE FOR THE ORGANIZATIONAL ASSESSMENT OF THE CITY GOVERNMENT OF DAVAO"

WHEREAS, the Philippine Development Plan (PDP) strengthens compliance to Executive Order No. 605, "Institutionalizing the Structure, Mechanisms, and Standards to Implement the Government Quality Management Program" issued to effect improvement in public sector performance by ensuring the consistency of products and services through quality services;"

WHEREAS, there is a need for the City Government of Davao to adopt institutional strengthening measures to improve service delivery and enhance productivity;

WHEREAS, the reorganization of the City Government of Davao in 1996 has evolved over time and the existing organizational structure and staffing pattern of the different departments need to align to the demands and standards set by the clients and stakeholders;

WHEREAS, there is a need to conduct a comprehensive review of the respective mandates, missions, objectives, functions, programs, projects, activities, systems and procedures of the different departments and implement corresponding structural, functional and operational adjustments that will result in streamlined organization and operations and improved performance and productivity;

WHEREAS, the City Government of Davao needs to pursue the Organizational Assessment and Development which may be facilitated by an external team or service provider with highly specialized and technical expertise;

WHEREAS, there is a need for the creation of an Oversight Committee to partner and work closely with the service provider in the organizational assessment and development and provide recommendations on structural, functional, staffing, operational and process adjustments;

NOW, THEREFORE, I, SARA Z. DUTERTE, Mayor of Davao City, by virtue of the powers vested in me by law, do hereby create and constitute the Oversight Committee, as follows:

Section 1. COMPOSITION. The membership of the Oversight Committee of the City Government of Davao shall be composed of the following:

- | | |
|--|-----------------------|
| City Mayor or her Duly Authorized Representative | - Chairperson |
| Chairperson, SP - Committee on Appointment & Reorganization | - Vice Chairperson |
| City Administrator | - Co Vice-Chairperson |
| City Planning and Development Coordinator | - Member |
| Human Resource Management Officer | - Member |
| City Legal Officer | - Member |
| One Department Head to represent the following city department clusters: | |
| - Social Services Cluster | - Member |
| - Fiscal Management Cluster | - Member |
| - Economic Development Cluster | - Member |
| - Infrastructure Cluster | - Member |

0419-76161

Section 2. FUNCTIONS. The functions of the Oversight Committee shall comprise, but not limited to the following:

- Provides direction and necessary interventions to facilitate the organizational assessment and development of the City Government of Davao;
- Works closely with the service provider/project team on the review and evaluation of the existing organizational structure and staffing pattern of the City Government of Davao;
- Conceptualizes the project implementation framework, methodologies, assessment tools and implementation plan;
- Gathers proposals/recommendations of various departments on the possible amendments and modification of the present organization structure and staffing pattern of the City Government of Davao;
- Ensures implementation of relevant project activities and provides policy support for the implementation of organizational assessment and development;
- Presents the organizational assessment results and recommendations to the management;
- Prepares recommendations on matters concerning to the service provider and create terms of reference to the Bids and Awards Committee; and,
- Performs other duties and functions as may be deemed necessary.

Section 3. TERM OF MEMBERS. The Committee shall undertake the tasks provided in this Executive Order for a period of one (1) year from its formal organization/constitution.

Section 4. SECRETARIAT. The Human Resource Management Office shall serve as secretariat which shall provide support functions, documentation of proceedings, preparation of reports and other assistance as may be required in the discharge of the functions of the Oversight Committee.

Section 5. MEETING. The Committee shall meet at least twice a month or as often as may be necessary.

Section 6. TECHNICAL ASSISTANCE TO THE COMMITTEE. All City Government Departments/Offices and Agencies are hereby enjoined to provide technical assistance, support and cooperation to the Oversight Committee. Also, the City Government may engage the technical expertise and services of an external service provider.

Section 7. FUNDING. Funds for the operational expenses of the Oversight Committee shall be appropriated by the Local Finance Committee.

Section 8. REPEALING CLAUSE. This Order supersedes any and all related previous Executive Orders and issuances.

Section 9. EFFECTIVITY. This Order shall take effect immediately.

Done in the City of Davao, this 28 APR 2019, 2019.

ATTESTED:

Zuleika T. Lopez
ATTY. ZULEIKA T. LOPEZ,
City Administrator

0449-76661



Sara Z. Duterte
SARA Z. DUTERTE,
City Mayor

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY MAYOR
 DAVAO CITY

760.11 ED, LMO (P)

EXECUTIVE ORDER NO. 02
Series of 2019

FILE MAYOR'S
 OFFICE

"AN ORDER CREATING THE STEERING AND OVERSIGHT COMMITTEE FOR THE ORGANIZATIONAL ASSESSMENT OF THE CITY GOVERNMENT OF DAVAO"

WHEREAS, the Philippine Development Plan (PDP) strengthens compliance to Executive Order No. 605, "Institutionalizing the Structure, Mechanisms, and Standards to Implement the Government Quality Management Program" issued to effect improvement in public sector performance by ensuring the consistency of products and services through quality services;"

WHEREAS, there is a need for the City Government of Davao to adopt institutional strengthening measures to improve service delivery and enhance productivity;

WHEREAS, the reorganization of the City Government of Davao in 1996 has evolved over time and the existing organizational structure and staffing pattern of the different departments need to align to the demands and standards set by the clients and stakeholders;

WHEREAS, there is a need to conduct a comprehensive review of the respective mandates, missions, objectives, functions, programs, projects, activities, systems and procedures of the different departments and implement corresponding structural, functional and operational adjustments that will result in streamlined organization and operations and improved performance and productivity;

WHEREAS, the City Government of Davao needs to pursue the Organizational Assessment and Development which may be facilitated by an external team or service provider with highly specialized and technical expertise;

WHEREAS, there is a need for the creation of an Oversight Committee to partner and work closely with the service provider in the organizational assessment and development and provide recommendations on structural, functional, staffing, operational and process adjustments;

NOW, THEREFORE, I, SARA Z. DUTERTE, Mayor of Davao City, by virtue of the powers vested in me by law, do hereby create and constitute the Oversight Committee, as follows:

Section 1. COMPOSITION. The membership of the Oversight Committee of the City Government of Davao shall be composed of the following:

- 4/20/19 City Mayor or her Duly Authorized Representative - Chairperson
- 4/20/19 Chairperson, SP - Committee on Appointment & Reorganization - Vice Chairperson
- 4/20/19 City Administrator - Co Vice-Chairperson
- 4/20/19 City Planning and Development Coordinator - Member
- 4/20/19 Human Resource Management Officer - Member
- 4/20/19 City Legal Officer - Member
- One Department Head to represent the following city department clusters:
 - Social Services Cluster - Member
 - Fiscal Management Cluster - Member
 - Economic Development Cluster - Member
 - Infrastructure Cluster - Member

0419-76161
 ASST. CAO ADMIN 4/20/19
 ASST. CAO DPR 4/20/19
 CIO 4/26/19
 OILG 4/20/19
 CERSO 4-26-19
 CBO 4/26/19
 CEE 4/26/19
 CEO 4/26/19

Section 2. FUNCTIONS. The functions of the Oversight Committee shall comprise, but not limited to the following:

- Provides direction and necessary interventions to facilitate the organizational assessment and development of the City Government of Davao;
- Works closely with the service provider/project team on the review and evaluation of the existing organizational structure and staffing pattern of the City Government of Davao;
- Conceptualizes the project implementation framework, methodologies, assessment tools and implementation plan;
- Gathers proposals/recommendations of various departments on the possible amendments and modification of the present organization structure and staffing pattern of the City Government of Davao;
- Ensures implementation of relevant project activities and provides policy support for the implementation of organizational assessment and development;
- Presents the organizational assessment results and recommendations to the management;
- Prepares recommendations on matters concerning to the service provider and create terms of reference to the Bids and Awards Committee; and,
- Performs other duties and functions as may be deemed necessary.

Section 3. TERM OF MEMBERS. The Committee shall undertake the tasks provided in this Executive Order for a period of one (1) year from its formal organization/constitution.

Section 4. SECRETARIAT. The Human Resource Management Office shall serve as secretariat which shall provide support functions, documentation of proceedings, preparation of reports and other assistance as may be required in the discharge of the functions of the Oversight Committee.

Section 5. MEETING. The Committee shall meet at least twice a month or as often as may be necessary.

Section 6. TECHNICAL ASSISTANCE TO THE COMMITTEE. All City Government Departments/Offices and Agencies are hereby enjoined to provide technical assistance, support and cooperation to the Oversight Committee. Also, the City Government may engage the technical expertise and services of an external service provider.

Section 7. FUNDING. Funds for the operational expenses of the Oversight Committee shall be appropriated by the Local Finance Committee.

Section 8. REPEALING CLAUSE. This Order supersedes any and all related previous Executive Orders and issuances.

Section 9. EFFECTIVITY. This Order shall take effect immediately.

Done in the City of Davao, this 26 APR 2019 of _____, 2019.

ATTESTED:

ATTY. ZULEIKA T. LOPEZ
City Administrator




SARA Z. DUTERTE
City Mayor