



Republic of the Philippines  
**OFFICE OF THE CITY MAYOR**  
City of Davao

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FILE MAYOR'S  
OFFICE

**EXECUTIVE ORDER NO. 55**  
**Series of 2019**

**"AN ORDER CREATING A LOCAL LIBRARY BOARD FOR THE DAVAO CITY  
LIBRARY AND INFORMATION CENTER"**

**WHEREAS**, it is the policy of the State to promote the moral, intellectual, and well-being of its people;

**WHEREAS**, it is the intent of the State to elevate the literacy level of every Filipino to the end that illiteracy is eradicated through the use of different avenues which promote the love for reading and elevate the quality of learning among its constituents;

**WHEREAS**, the Philippine Government recognizes the vital role of knowledge and information in nation-building by the establishment of libraries in cities throughout the Philippines;

**WHEREAS**, Republic Act 7743 mandates the establishment of public libraries and reading centers that shall form an integral part of the development plan of each local government unit;

**WHEREAS**, in accordance with the Implementing Rules and Regulations (IRR) of Republic Act 7784, under Section 13, Article X of the same, a Local Library Board shall be organized in every public library, which shall act as an advisory body and policy-setting authority in fulfilling the mandate of delivering quality service, providing stability, and continuing its services to the community;

**NOW, THEREFORE, I, SARA Z. DUTERTE**, Mayor of the City of Davao, by virtue of the powers vested in me by the law, do hereby order creation of a Local Library Board for the Davao City Library and Information Center:

**SECTION 1. COMPOSITION** – The membership of the Local Library Board shall be as follows:

_____	Chairperson	-	City Mayor
_____	Vice-Chairperson	-	Schools Division Superintendent, Department of Education

**MEMBERS:**

- \_\_\_\_\_ 1. Chairman, SP Committee on Education
- \_\_\_\_\_ 2. City Treasurer
- \_\_\_\_\_ 3. City Budget Officer
- \_\_\_\_\_ 4. Representative, Sangguniang Kabataan
- \_\_\_\_\_ 5. Chairperson of the Philippine Librarians Association, Inc.,  
- Davao Region

The Office of the City Librarian shall serve as the Secretariat for the Local Library Board.

**SECTION 2. FUNCTIONS.** Pursuant to its mandate, The Local Library Board shall have the following functions:

- a) to determine, in accordance with the criteria set by the National Library, the annual supplementary budgetary needs for the operation and maintenance of the library within the City, as well as the supplementary local cost of meeting such needs, which shall be reflected in the form of an annual library board budget;
- b) to authorize the treasurer to disburse funds pursuant to the budget prepared and in accordance with existing rules and regulations;
- c) to serve in an advisory capacity on matters pertaining to library operations and services;
- d) to create committees which shall advise local library agencies on matters such as, but not limited to: personnel selection and promotion, bids and awards, grievances and complaints, personnel discipline, budget review, operations review, and other similar functions;
- e) to find ways and means in increasing the book and non-book collection of the library and in improving the facilities of the library;
- f) to act as bridge and advocate between the library and community; and
- g) to establish partnership and linkages with educational institutions, regional, provincial, city, or any other organizations that support library programs and services.

**SECTION 3. MEETINGS AND QUORUM.** The meetings of the Board shall be held two (2) times in a year, which shall be duly called by the Chairperson. However, a special meeting may be scheduled as the need arises. A majority of all its members shall constitute a quorum.

The City Librarian shall prepare the library budget concerned. Such budget shall be supported by programs, projects, and activities of the Library Board for the ensuing fiscal year. The affirmative vote of the majority of all the members present shall be necessary to approve the budget of the Board.

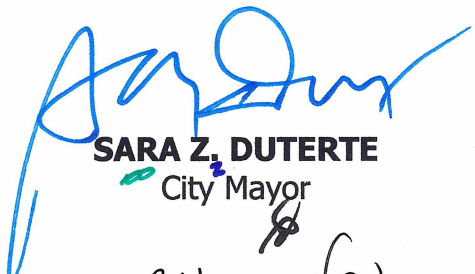
**SECTION 4. COMPENSATION AND REMUNERATION.** The Chair, the Vice-Chairperson, and the members of the Library Board shall perform their duties as such without compensation or remuneration. Members thereof who are not government officials or employees shall be entitled to necessary traveling expenses and allowance, which are chargeable against the funds of the Local Library Board, subject to existing accounting and auditing rules and regulations.

**SECTION 5. REPEALING CLAUSE.** All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, suspended, modified accordingly.

**SECTION 6. SEPARABILITY CLAUSE,** If, for any reason, any part or provision of this Executive Order is declared invalid or unconstitutional, any part or provision not affected thereby shall remain in full force and effect.

**SECTION 7. EFFECTIVITY CLAUSE.** This Order shall take effect immediately.

Done in the City of Davao, Philippines, this \_\_\_ day of DEC 27 2019 2019.

  
**SARA Z. DUTERTE**  
City Mayor  
349-5(2)

Attested by:

  
**ATTY. ZULEIKA T. LOPEZ**  
City Administrator

CMO - CRD  
**RELEASED**  
27 DEC 2019 4:00 (EVEN)

CMO 1/7/2020  
CAO 1/7/2020  
CAO-ADMIN 1/7/2020  
CAO-OP 1/7/2020  
SP Dec 1/13/2020  
CPDO 1/07/2020

CIO 1-07-2020  
DILG 1-07-2020  
CITY LIBRARY R. LUIS  
CTO 1/7/20  
CBO 1-7-2020  
DEPED 1/14/20