



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Davao

EXECUTIVE ORDER NO. 28
SERIES OF 2021

"AN ORDER ADOPTING THE PRESCRIBED ORGANIZATIONAL STRUCTURE IN THE CITY ASSESSOR'S OFFICE IN COMPLIANCE TO THE DEPARTMENT OF FINANCE LOCAL ASSESSMENT REGULATIONS NO. 1-04 RE MANUAL ON REAL PROPERTY APPRAISAL AND ASSESSMENT OPERATIONS"

WHEREAS, in pursuance to Section 200 of Republic Act 7160, otherwise known as the Local Government Code of 1991, the Department of Finance (DOF) issued the "Manual of Real Property Appraisal and Assessment Operations" in October 1, 2004 to provide local assessment and treasury officials with guidelines to enhance their knowledge and skills with the adoption of a uniform system of real property appraisal and assessment of taxation purposes;

WHEREAS, Chapter I Section 5 of the said Manual prescribes a minimum/model organizational structure and staffing pattern for the City Assessor's Office, as mandated under Section 472 of the Local Government Code;

WHEREAS, the City Government of Davao adopts the 1996 Organizational Structure and Staffing Pattern, per City Ordinance No. 2374 dated November 22, 1994, "An Ordinance Approving the Organizational Structure and Staffing Pattern of the City of Davao, and for Other Purposes";

WHEREAS, in order to comply with the latest guidelines and policies governing assessment and appraisal operations and to provide quality service to clients according to the current times, there is a need to revise and adopt the prescribed organizational structure in the City Assessor's Office pending the passage of an appropriate legislative authority;

NOW, THEREFORE, I, SARA Z. DUTERTE, City Mayor of Davao, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. ADOPTION OF THE PRESCRIBED ORGANIZATIONAL STRUCTURE IN THE CITY ASSESSOR'S OFFICE. The City Government of Davao shall revise and adopt the Prescribed Organizational Structure in the City Assessor's Office, in compliance to DOF Local Assessment Regulations No. 1-04.

SECTION 2. PRESCRIBED ORGANIZATIONAL STRUCTURE AND INTERIM STAFFING PATTERN. Pending the approval of the Sangguniang Panlungsod, the City Assessor's Office shall be reorganized and shall follow the recommended maximum Organizational Chart indicated in Chapter 1, Section 5 of the Manual of Real Property Appraisal and Assessment Operations, hereby attached as Annex A.

SECTION 3. RECLASSIFICATION OF PLANTILLA POSITIONS. There shall be no reclassification of any of the existing plantilla positions during the adoption of this Executive Order. An appropriate legislative authority shall be requested and passed for this purpose, if any.

SECTION 4. PERSONNEL REASSIGNMENT. Existing personnel and functions affected by the adoption of the Prescribed Organizational Structure shall be issued with separate memoranda, following the provisions of Section 13 on Other Human Resource Actions of the Revised 2017 Omnibus Rules on Appointments and Other Human Resource Actions.

SECTION 5. FUNDING/ OPERATING COST. No additional funding shall be allocated for the purpose of adoption of the Prescribed Organizational Structure. The City Assessor's shall continue to utilize its allocated department funding, as approved in the Annual Budget Calendar Year 2021.

SECTION 6. SEPARABILITY CLAUSE. If any provisions of this Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

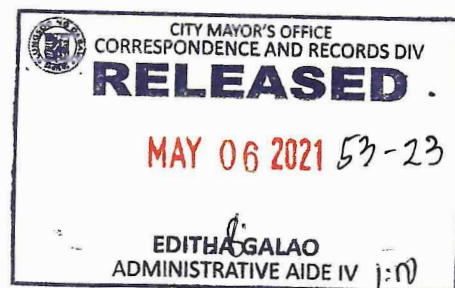
SECTION 7. EFFECTIVITY. This Executive Order shall take effect immediately.

Done on MAY 06 2021 at Davao City, Philippines.


SARA Z. DUTERTE
City Mayor

Attested by:


ATTY. ZULEIKA T. LOPEZ
City Administrator



Ref. no. CRD050621-11

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Annex A

"AN ORDER ADAPTING THE PRESCRIBED ORGANIZATIONAL STRUCTURE IN THE CITY ASSESSOR'S OFFICE AND COMPLIANCE TO THE DEPARTMENT OF FINANCE LOCAL ASSESSMENT REGULATIONS NO. 1-04 RE MANUAL ON REAL PROPERTY APPRAISAL AND ASSESSMENT OPERATIONS"

