



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Davao

EXECUTIVE ORDER NO. 01
Series of 2021

AN ORDER PROMULGATING THE IMPLEMENTING RULES AND REGULATIONS OF CITY ORDINANCE NO. 0105-19, SERIES OF 2019 GRANTING ANNUAL FINANCIAL ASSISTANCE TO ALL QUALIFIED SENIOR CITIZENS OF DAVAO CITY

WHEREAS, Article XV, Section 4 of the Philippine Constitution declares that it is the duty of the family to take care of its elderly members while the State may design programs of social security for them. In addition to this section, Section 10 in the Declaration of Principles and State policy provides that the State shall promote social justice in all phases of national development. Further, Article XIII of the Constitution provides that the "State shall adopt an integrated and Comprehensive approach to health development which shall endeavor to make essential goods, health and social services available to all people at affordable cost. There shall be priority for needs of the elderly."

WHEREAS, Ordinance No. 0105-19, Series of 2019 aims to support the senior citizens in the cost of their maintenance for medicines and other expenses relative to their health and mandates the grant of financial assistance in the minimum amount of one thousand five hundred (₱1,500.00) pesos annually.

NOW THEREFORE, by virtue of the power vested in me by law, I, SARA Z. DUTERTE, City Mayor, do hereby promulgates the implementing rules and regulations as follows:

SECTION 1. Purpose - This is issued to institutionalize and effectively implement the provisions of City Ordinance No. 0105-19, Series of 2019.

SECTION 2. Definition of Terms:

- a. Senior Citizens - refers to person who is 65 years old and above who is a holder of OSCA Identification Card or reflected in the OSCA Masterlist
- b. Bedridden - refers to frail, weak, or persons with a disability that would render her/him incapable of registration in the COMELEC.
- c. CSWDO - City Social Welfare and Development Office
- d. OSCA - Office of the Senior Citizens Affairs
- e. COMELEC - Commission on Election-Davao City
- f. DILG - Department of Interior and Local Government

SECTION 3. Masterlisting of Senior Citizens - the OSCA, in partnership with the CSWDO shall come up with a masterlist of all senior citizens of Davao City who have OSCA Identification Card, which shall be updated annually. Submission of the updated masterlist shall be done every October 1st yearly.

The COMELEC shall come up with updated masterlist of senior citizens who are registered voter of Davao City.

This masterlist shall become the basis for the payroll preparation.

SECTION 4. Qualifications of the beneficiaries – to become a recipient of the annual financial assistance, the Senior Citizen must possess all the following qualifications, to wit;

- a. Must be sixty-five years old (65) and above during the calendar year.
- b. Must be a holder of a Senior Citizens Identification Card duly issued by the Office of the Senior Citizens Affairs (OSCA) of Davao City.
- c. Must be a registered voter of Davao City as evidenced by the list of registered voters, Voter's Identification Card or Certificate of Voters duly issued by the COMELEC of Davao City.
- d. Must be a member of a Senior Citizens Organization duly recognized by OSCA and CSWDO;
- e. In case of permanent bedridden senior citizen who failed to register to the COMELEC and OSCA due to illness and this COVID-19 pandemic, he/she must present a certification issued by the barangay showing that he/she is a resident of Davao City duly concurred by the CSWDO assigned in the Barangay.
- f. Must be listed in the masterlist duly prepared by the OSCA and CSWDO in a given year.

SECTION 5. Financial Assistance Distribution – The approved annual financial assistance to all qualified senior citizens of Davao City shall be given every second week of November of each year except for the first year of implementation, in which case, it shall be released on or before February 2021.

SECTION 6. PROCEDURE

1. The CSWDO will prepare the payroll register of the qualified applicants for processing using the program of Davao City;

2. The CSWDO, in coordination with OSCA and City Accountant's Office will give due notice to the Barangay at least two (2) weeks prior to the scheduled releasing of financial assistance.
3. Releasing and distribution of financial assistance shall be made at the Barangay or clustered Barangays by the City Treasurer's Office, provided that those who cannot claim on scheduled dates may claim the same at the City Treasurer's Office within ten (10) working days from the scheduled date of release;
4. The financial assistance shall be claimed personally by the qualified recipient bringing with him or her the senior citizen's Identification Card duly issued by the OSCA Davao City;
5. In cases of bed-ridden or legally prohibited from claiming the assistance such as pandemic and the like, it will be claimed by any authorized representative who shall present an (1) authorization letter issued by the senior citizen, (2) OSCA Identification Card, (3) identification card duly issued by the government to the representative, (4) Barangay Certification and (5) Certification of the CSWDO;

SECTION 7. Complaint for qualification/disqualification - Any complaint for qualification and/or disqualification shall be made in writing before the OSCA, which shall resolve the issue within ten (10) days from receipt of the complaint.

The aggrieved party may elevate his/her complaint to the Grievance Committee.

SECTION 8. GRIEVANCE COMMITTEE - There shall be created a Grievance Committee who shall resolve any qualification issues duly referred to it by the OSCA within the period of three (3) working days from the receipt thereof, which shall be composed of the following:

- a. OSCA Head or his/her authorized representative as Chairperson
- b. CWSDO Head or his/her authorized representative
- c. Davao City DILG Director or his/her authorized representative
- d. Chairperson, Committee on Social Services of the Sangguniang Panlungsod or any member in case of his/her absence
- e. City Legal Officer or his/her authorized representative

The Grievance Committee shall promulgate its own rules of procedure.

SECTION 9. Finality of the Decision - The Decision issued by the Grievance Committee shall become final within the period of five (5) days.

SECTION 10. Budgetary Allocation - The budgetary requirement for the annual financial assistance to the senior citizens shall be included in the annual budget of the city subject to auditing and accounting procedures.

SECTION 11. Financial Assistance from the Barangay - The Barangay may likewise grant the same benefits to its Senior Citizens with funds to be taken from its Real Property Tax (RPT) or other available sources, subject to the availability of funds.

SECTION 12. Applicability Clause – The provisions of existing ordinances, resolutions or executive orders which are not contradictory with this ordinance are hereby adopted as an integral part of this Ordinance

SECTION 13. Separability Clause – If any part of this implementing rules and regulation is declared unconstitutional, the remaining part unaffected shall continue to remain valid and in effect.

SECTION 14. Effectively Clause – This implementing rules and regulation shall take effect upon its approval.

DONE in the City of Davao, Philippines on JAN 20 2021.

Attested by:


ATTY. ZULEIKA T. LOPEZ
City Administrator


SARA Z. DUTERTE
City Mayor



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