



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Davao

EXECUTIVE ORDER NO. 19

SERIES OF 2020

"AN ORDER IMPLEMENTING THE PRE-MARRIAGE ORIENTATION AND COUNSELING (PMOC) PROGRAM AND CREATING THE PMOC TEAM IN ACCORDANCE WITH DILG-DOH-DSWD-POPCOM-PSA JOINT MEMORANDUM CIRCULAR NO. 1 SERIES OF 2018, AND DEFINING THE POWERS, FUNCTIONS, AND DUTIES THEREOF"

WHEREAS, the Department of Interior and Local Government (DILG), Department of Health, Department of Social Welfare and Development, Commission on Population, and Philippine Statistics Authority, in accordance with existing laws, issued Joint Memorandum Circular No. 1, Series of 2018 stipulating the Program Implementing Guidelines of the Revised Pre-Marriage Orientation and Counseling (PMOC);

WHEREAS, in Section 6.0, subsection 6.1.1.1 of the same JMC provides that the City Mayor shall effect the implementation of the PMOC program particularly the issuance of executive orders/circulars/ directives for an effective and responsive PMOC program and implementation;

NOW, THEREFORE, I, SARA Z. DUTERTE, Mayor of Davao City, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. CREATION AND COMPOSITION. The PMOC team is hereby created and shall be composed of the following:

- Team Leader** : City Population Officer
- Members** : Representatives from the City Health Office
Representatives from the City Social Services and Development Office
Representatives from the City Registrar's Office
Civil Society Organization
- Pre-Marriage Counselor** : Any PMOC member accredited by the DSWD as Pre-Marriage Counselor

The members shall have the qualifications and eligibility as laid down in DILG-DOH-DSWD-POPCOM-PSA Joint Memorandum Circular No. 1, Series of 2018.

SECTION 2. DUTIES AND RESPONSIBILITIES. The functions of the PMOC team are the following:

1. Develop and maintain a responsive mechanism to effectively implement the PMOC program in the city;
2. Ensure adequate number of trained PMOC members that can cover the prevailing number of marriage license applicants;
3. Advocate for the effective implementation of the PMOC Program to ensure adequate resources, logistics requirement, and policy support for the program;
4. Undertake preparatory activities for the PMOC sessions by:
 - 4.1. Disseminating information about the PMOC program through community assemblies, barangay meetings, and quad-media outlets;
 - 4.2. Posting schedules of PMOC sessions in the office of the Local Civil Registrar, offices of the mandatory members of the PMOC team, and other noticeable places in the city hall;
 - 4.3. Ensuring appropriateness, readiness and availability of a venue form PMOC sessions;
 - 4.4. Preparing schedules of PMOC sessions for mandatory team members of the PMOC to enable them to plan these activities; and
 - 4.5. Processing of the accomplished marriage expectation inventory (MEI) by contracting parties to take note of the specific areas of concerns needing emphasis at the actual conduct of the PMOC session
5. Conduct the PMO session for not more than 15 couples at a time and the PMC session per couple or by group of not more than six (6) couples;
6. Conduct PMC session for selected couples based on the accomplished MEI, for contracting parties where one or both parties are 18-25 years old or as requested couples;
7. Provide the Certificate of Compliance to contracting parties who have completed the PM Orientation to be signed by the PMOC Team Members who conducted the PMO Session and issued by the Local Population Office;
8. Provide the Certificate of Marriage Counseling to contracting parties who have completed the PM Counseling session to be issued by an accredited PM Counselor;
9. Regularly assess, resolve and/or elevate arising issues in the implementation of the PMOC program; and
10. Maintain a client satisfaction feedback survey and consolidate the result annually as a mechanism to monitor the quality of PMOC session provided as well as to serve as an additional basis in the renewal of the accreditation of PM counselors.

SECTION 3. SECRETARIAT SUPPORT. The City Population Officer shall provide secretariat support to the implementation of the PMOC program. The PMOC Secretariat shall perform the following functions:

1. Maintain the profile and electronic or hard database of couples;
2. Prepare the needed supplies, materials, and equipment for the conduct of the PMOC sessions;
3. Prepare and control the issuance of Certificate of Compliance and Certificate of Marriage Counseling; and
4. Prepare and submit reports to PMOC Regional TWG.

SECTION 4. SEPARABILITY CLAUSE. If any provision of this Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 5. REPEALING CLAUSE. All previous Executive Orders inconsistent with this Executive Order are hereby repealed or modified accordingly.

SECTION 6. EFFECTIVITY CLAUSE. This Executive Order shall take effect immediately.

Done in the City of Davao, Philippines, this 19 MAR 2020.


SARA Z. DUTERTE
City Mayor

Attested by:


ATTY. ZULEIKA T. LOPEZ
City Administrator

