



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Davao

76-11 EB, CMO

FILE MAYOR
OFFICE

EXECUTIVE ORDER NO. 11
Series of 2018

"AN ORDER CREATING THE CITY AUDIT AND TRANSITION TEAM (CATT) FOR BARANGAYS IN ACCORDANCE WITH DILG MEMORANDUM CIRCULAR NO. 2018-12, DATED FEBRUARY 1, 2018, AND DEFINING THE RESPECTIVE POWERS, FUNCTIONS AND DUTIES THEREOF"

WHEREAS, the Department of the Interior and Local Government (DILG), in accordance with existing laws, issued Memorandum Circular No. 2018-12 dated February 1, 2018 stipulating the guidelines for the proper conduct of inventory and turnover of all Barangay Properties, Financial Records, Documents (BPF RDs) and Money Accountabilities by all incumbent Barangay Officials;

WHEREAS, Section 4.2 sub-section 4.2.2 of subject Memorandum Circular provides that in the exercise of their powers of general supervision over barangay, the City Mayors are enjoined to ensure the smooth and orderly turnover of responsibilities for the proper use and care of government funds and properties by the component barangays under the City;

WHEREAS, sub-section 4.2.2.3 of the same MC further provides that the City Mayor shall create through an Executive Order, a City Audit and Transition Team (CATT) for Barangays;

NOW, THEREFORE, I, SARA Z. DUTERTE, Mayor of the City of Davao, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. CREATION AND COMPOSITION. The City Audit and Transition Team (CATT) for Barangays is hereby created and shall be composed of the following persons and/or heads of the following offices, to wit:

Chairperson : **Ms. Vingelin A. Bajan**, City Accountant

Members : **Ms. Vicky P. Sarcena**, DILG City Director
Hon. January N. Duterte, Liga ng mga Barangay Chapter President
Selected Staff of the City Accounting Office
Representatives from the Faith-Based Organization/CSO/NGO/PO

SECTION 2. DUTIES AND RESPONSIBILITIES. The CATT shall have the following functions:

1. Supervise the BIT in the conduct of inventory and turnover of BPF RDs and money accountabilities;

2. Conduct audit, verification and checking of the actual physical count of BPFDRs as against the accomplished Inventory and Turnover Forms prepared and submitted by BIT not later than 15 June 2018;
3. Ensure that BPFDRs and money accountabilities assigned or entrusted to by the concerned accountable barangay officials are completely listed and turned over before the conduct of Turnover Ceremony;
4. Submit to the City Mayor, Office of the Ombudsman, COA and DILG the list, containing the names of accountable barangay officials, who failed to turnover BPFDRs and money accountabilities, if any; and
5. Assist the City Mayor in ensuring a smooth and orderly transition, and the successful conduct of turnover ceremony to the newly elected/re-elected barangay officials.

The undersigned shall convene the CATT for Barangays.

SECTION 3. SEPARABILITY CLAUSE. If any provision of this Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 4. REPEALING CLAUSE. All orders or parts thereof which are inconsistent with the provisions of the Executive Order are hereby repealed or modified accordingly.

SECTION 5. EFFECTIVITY. This Executive Order shall take effect immediately.

Done this _____ day of 27 APR 2018 2018 in Davao City, Philippines.


SARA Z. DUTERTE
 City Mayor

Attested by:



ATTY. ZULEIKA T. LOPEZ
 City Administrator

Acctg. S/S/K
 (SP) Ligang Brgy S/S/K 5-8-18
 NGO. _____

CMO - CRD
RELEASED
 08 MAY 2018 9:00 AM

CMO S/S/K 5-8-18
 CADO S/S/K 5-8-18
 Asst. CADO (Adm) RITCHEL B. REMOLLO MAY 08 2018
 Asst. CADO (Opn) S/S/K 5-8-18
 CIO S/S/K
 CPDO S/S/K
 SP S/S/K
 DILG S/S/K 05-08-18